

GREENCASTLE-ANTRIM SCHOOL DISTRICT

REQUEST FOR APPROVAL OF AN EDUCATIONAL TRIP

The Pennsylvania Department of Education allows local school districts to approve absences legally for the purpose of educational trips. So that a fair appraisal of a request for an educational trip can be made, the parent or guardian is required to give information regarding the nature of the trip and its anticipated educational value five (5) school days prior to the trip.

Please submit a separate form for each student.

STUDENT'S NAME _____ STUDENT'S SCHOOL GAPS GAES GAMS GAHS

GRADE _____ HOMEROOM _____ HOMEROOM TEACHER _____

DATE(S) OF TRIP: FROM ____/____/____ TO ____/____/____

DESTINATION(S): _____

EDUCATIONAL VALUE:

- 1) _____
2) _____
3) _____
4) _____
5) _____

SIBLING INFORMATION

If student's siblings are attending the trip, please list them below.

- NAME _____ SCHOOL _____
NAME _____ SCHOOL _____
NAME _____ SCHOOL _____
NAME _____ SCHOOL _____

PLEASE SUBMIT A SEPARATE FORM FOR EACH STUDENT TO THE APPROPRIATE SCHOOL.

SIGNATURE OF PARENT/GUARDIAN _____

DATE ____/____/____

FOR OFFICE USE ONLY

NUMBER OF EDUCATIONAL TRIP DAYS THIS YEAR _____
(including current request)

APPROVED DENIED

SIGNATURE OF ADMINISTRATOR _____

DATE ____/____/____

RETURN TO PARENT/GUARDIAN

The request for approval of an Educational Trip for _____ Grade _____ HR _____
on ____/____/____ to ____/____/____ to _____
has been APPROVED DENIED.

SIGNATURE OF ADMINISTRATOR _____

DATE ____/____/____